

Giovannoni & Cooper Realty, Inc.

PROPERTY MANAGEMENT

418 HEALDSBURG AVE., PO BOX 204, HEALDSBURG, CA 95448 (707) 433-1497 FAX (707) 433-7244
www.homeandcommercialrentals.com

Self-employed Applicants must provide proof of income. Please include the following with your application:

- 3 months non-consecutive bank statements
- 2 years tax returns

Employed Applicants must fill out the following form:

TO WHOM IT MAY CONCERN:

I, _____ give my permission for
(tenant name)
the release of my personal employment records to Giovannoni & Cooper Realty, Inc.
Property Management.

Telephone: (707) 433-1497

Fax: (707) 433-7244.

Applicant signature: _____ Date: _____

To obtain a rental please do the following:

Write down the address of the rental you are interested in:

and/or

The type of rental unit, number of bedrooms/baths, other needs:

A completed tenant personal information application and \$30.00 for a non-refundable screening fee is required for each adult applicant.

First funds paid to begin tenancy must be paid with a cashiers check, money order, or cash. No personal checks will be accepted.

.....
DO NOT WRITE BELOW THIS LINE

Gross Monthly Income: _____ Yes No

Length of Employment: _____ Yes No

Authorized Signature: _____

Title: _____ Date: _____

APPLICATION TO RENT OR LEASE

Unit No. _____

Please use separate sheet for each applicant.

Occupancy Date _____

PERSONAL INFORMATION

Name _____ S.S. Number _____ Drivers License No. _____
Present Address _____ From _____ To _____
City/State/Zip _____
Landlord/Agent _____ Phone _____
Previous Address _____ From _____ To _____
City/State/Zip _____
Landlord/Agent _____ Phone _____
Other Occupants? _____ Number _____ Relationship _____ Smoker Yes No
Animals? _____ Number _____ Type _____
Car Make _____ Year _____ Model _____ Color _____ License No. _____

EMPLOYMENT INFORMATION (if employed less than two years, please give same information on prior occupation)

Present Occupation _____ Bus. Phone _____
Employer or d.b.a. _____ Supervisor _____
Business Address _____ From _____ To _____
Type of Business _____ Monthly Gross Income _____
Prior Occupation _____ Bus. Phone _____
Employer or d.b.a. _____ Supervisor _____
Business Address _____ From _____ To _____
Type of Business _____ Monthly Gross Income _____
Other Sources of Income _____ Amount _____

CREDIT REFERENCES

Bank _____ Checking Savings Acct. No. _____
Address _____ Phone _____
Credit Reference _____ Acct. No. _____
Address _____ Phone _____
Purpose of Credit _____ Acct. Opened _____ Closed _____

PERSONAL REFERENCES

Name _____ Phone _____
Address _____ Length of acquaintance _____
Nearest Relative _____ Phone _____
Address _____ Relationship _____

Have you ever filed a petition of bankruptcy? _____ Have you ever been evicted from any tenancy or had an eviction notice served on you? _____ Have you ever willfully and intentionally refused to pay any rent when due? _____ Have you ever been convicted of a misdemeanor or felony other than a traffic or parking violation? _____ Are you a current illegal abuser or addict of a controlled substance? _____ Have you ever been convicted of the illegal manufacture or distribution of a controlled substance? _____ If yes to any of the above, please indicate date of occurrence: _____

I DECLARE THAT THE FOREGOING IS TRUE AND CORRECT, AUTHORIZE ITS VERIFICATION AND THE OBTAINING OF A CREDIT REPORT. Permission is granted to all employers, banks, rental providers, credit providers and other agencies to provide personal information concerning wages and income, employment, rental, bill paying histories, and any other information pertinent to the granting of credit or approval of this rental application to the Owner and/or Property Manager. I agree to pay to the Landlord a non-refundable screening fee of \$_____ (not to exceed \$30.00 as adjusted by any increase in the CPI from January 1, 1998). I understand that I am entitled to a copy of any consumer credit report obtained by the Landlord. I further agree that the Landlord may terminate any agreement entered into in reliance on any misrepresentation made above.

Applicant _____ Phone _____ Fax _____ Date _____

Owner/Mgmt. Co. _____ Phone _____ Fax _____ Date _____

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